

DIRECTOR OF FINANCE & ACCOUNTING



JOB OVERVIEW:

The right candidate will have the opportunity to work with all departments within AREA15 Las Vegas and become a key part of AREA15's overall development. The Director of Finance & Accounting will provide leadership to make certain the organization has the proper financial, accounting and administrative controls and procedures in place. The role will take part in designing, implementing and monitoring all finance & accounting policies and procedures while working with the AREA15 team to further the overall goals and objectives of the Company.

The ideal candidate is highly analytical, familiar with all aspects of full cycle accounting, technologically inclined and would thrive in a fast-paced startup environment. This is a great opportunity to take on a lead accounting & finance role as well as obtain great experience in operational and technical accounting in the experiential retail and entertainment industry. Opportunity also exists to partner with our Corporate Director of Finance & Strategy as it relates to the creation & monitoring of Company budgets & projections.

We strive to have an open-minded, inclusive, diverse and hard-working team of employees that come together every day to provide joy and delight to our guests, partners and co-workers. Our team-members are spirited, adventurous and tastemakers.

Ultimately, we expect each employee to personify AREA15 itself: Authentic. Engaged. Uninhibited. Welcoming. Visionary.

RESPONSIBILITIES AND DUTIES:

- Development of financial procedures, processes and reports including the preparation of cash flow statements, balance sheets, & income statements
- Prepare, review & approve journal entries and prepare pro forma reports as needed
- Directly supervise and coordinate efforts with employees in the accounting department; currently at 3 staff members internally plus outsourced staff accountants
- Work with VP of Finance and CFO on conversion of financial statements to GAAP from Tax Reporting in preparation for annual audit processes
- Oversight of A/P processing, including Purchase Order approvals, setting up ACH payments and Vendor management
- Oversight of A/R and daily revenue reconciliation processes
- Responsible for General ledger management
- Perform and review balance sheet reconciliations, including Intercompany entries and reconciliations
- Expense reviews and tracking against budget
- Assist with and eventually lead period close processes and financial statement preparation

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RESPONSIBILITIES AND DUTIES:

- Inventory Management
- Cash flow forecasting
- Monitor fixed assets and related depreciation schedules
- Assist with annual budget process and interim forecasting
- Develop and maintain various statistical and financial analyses
- Assist with tax and audit initiatives
- Assist with activation of NetSuite ERP
- Other related requests as determined

QUALIFICATIONS

- Bachelor's degree in accounting, finance, hospitality or relevant field
- At least 7+ years of directly relevant accounting/finance experience; CPA preferred
- Minimum 5 years work experience managing a finance department responsible for accounting, budgeting, cash forecasting & administration
- A sound knowledge of full cycle accounting and a strong awareness of GAAP
- Must have experience and be well-versed in cash tracking, reconciliations and controls
- Hospitality, Retail and/or Entertainment experience preferred
- Proficiency in Microsoft Office Suite programs and Accounting Systems; Netsuite preferred



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ABOUT AREA15

AREA15, located minutes from the Las Vegas Strip, is the world's first purpose-built experiential entertainment complex offering live events, immersive activations, monumental art installations, extraordinary design elements, unique retail, ground-breaking technology, bars and eateries and much more. With a growing collection of dynamic destinations including [Dueling Axes](#), [Emporium](#), [Lost Spirits Distillery](#), Oddwood Bar, Wink World, The Beast, a culinary experience by Todd English, and anchor experience, Meow Wolf's Omega Mart, AREA15's is an ever-changing art, retail and entertainment destination attracting locals and tourists of all ages.

For more information visit www.AREA15.com and follow on Instagram and Twitter: @AREA15Official; Facebook: [AREA15LasVegas](#) and YouTube: [AREA15](#).

AREA15 is an equal opportunity employer and values diversity. We are committed to complying with all federal, state and local laws providing equal opportunities and all other employment laws and regulations.

TO APPLY, PLEASE FILL OUT OUR [EMPLOYMENT APPLICATION FORM](#) AND ENTER "DIRECTOR OF FINANCE & ACCOUNTING" AS THE POSITION YOU ARE APPLYING FOR.

