ACCOUNTING MANAGER – AREA15 LAS VEGAS

JOB OVERVIEW:
AREA15 LAS VEGAS is looking for an Accounting Manager to take the lead on all accounting matters at the venue. The right candidate will have the opportunity to work with all departments within AREA15 Las Vegas and become a key part of AREA15’s overall development.

The Accounting Manager will report to the VP of Finance at AREA15 Global (the Company’s NY headquarters) and will take part in designing, implementing and monitoring all accounting policies and processes while working with the AREA15 team to further the overall goals and objectives of AREA15.

The ideal candidate is highly analytical, familiar with all aspects of full cycle accounting, technologically inclined and would thrive in a fast-paced startup environment. This is a great opportunity to take on a lead accounting role as well as obtain great experience in operational and technical accounting in the experiential retail and entertainment industry.

RESPONSIBILITIES AND DUTIES:
• Must have experience and be well-versed in cash tracking, reconciliations and controls
• Full A/P processing, from ensuring Purchase Order approvals through setting up ACH payments
• Vendor Management
• A/R
• General ledger management
• Balance sheet reconciliations
• Perform Intercompany entries and reconciliations
• Expense reviews and tracking against budget
• Assist with period closes and financial statement preparation
• Inventory management
• Cash flow forecasting
• Payroll processing
• Monitor fixed assets and related depreciation schedules
• Assist with annual budget process and interim forecasting
• Develop and maintain various statistical and financial analyses
• Assist with tax and audit initiatives
• Assist with activation of NetSuite ERP
• Other related requests as determined
SKILLS/ATTITUDE:
• A sound knowledge of full cycle accounting and strong awareness of generally accepted accounting principles
• Clear understanding of cash controls and safeguards
• Strong computer skills, including proficiency in Excel
• Solid written and oral communication abilities
• Strong organization and analytical skills with an eye for detail
• Ability to multi-task and be flexible with adjusting priorities
• Comfort working in a fast paced, start-up environment
• Ambition to improve upon repetitive or otherwise inefficient processes
• Ability to work comfortably within a group or independently
• Ability to communicate in English, both verbally and written

REQUIRED QUALIFICATIONS:
• Bachelor’s degree in accounting, finance, hospitality or relevant field
• At least 7+ years of directly relevant accounting experience
• A sound knowledge of full cycle accounting and a strong awareness of generally accepted accounting principles
• Computer literacy

DESIRED QUALIFICATIONS:
• Preference will be given to candidates with a working knowledge of NetSuite, Square and other third-party software integrations
• Hospitality, Retail and/or Entertainment experience a plus
ABOUT AREA15:

AREA15, located minutes from the Las Vegas Strip, is the world’s first purpose-built experiential retail and entertainment complex offering live events, immersive activations, monumental art installations, extraordinary design elements, ground-breaking technology, bars and eateries and much more. With a growing collection of dynamic destinations including Nomadic, Emporium, Oddwood, Dueling Axes and its anchor experience, Meow Wolf Las Vegas, AREA15’s ever-changing art, retail and entertainment attractions will draw locals and tourists of all ages when it opens in 2020. AREA15 represents a collaborative venture between real estate development firm Fisher Brothers and creative agency Beneville Studios, both of New York.

For more information visit www.AREA15.com and follow on Instagram and Twitter: @AREA15Official; Facebook: AREA15LasVegas and YouTube: AREA15. Hashtag: #SomethingIsComing.

TO APPLY, SEND COVER LETTER, RESUME AND SALARY REQUIREMENTS TO CAREERS@AREA15.COM WITH “ACCOUNTING MANAGER” IN THE SUBJECT LINE

AREA15 is an equal opportunity employer and values diversity. We are committed to complying with all federal, state and local laws providing equal opportunities and all other employment laws and regulations.